

Beechwood Primary School

Responsible Internet Use

These rules help us to be fair to others and keep everyone safe.

- I will only use the Internet when I am supervised by an adult.
- I will use only my own network login and password, which I will keep private
- I will not tell anyone my password.
- I will only look at or delete my own files.
- I understand that I must not bring memory sticks, CDs or DVDs into school without permission.
- I will only e-mail people I know, or my teacher has approved.
- The messages I send will be polite and sensible and treat people with respect.
- I understand that I must never give my home address, phone number or other personal information, or arrange to meet someone.
- I understand that emails I send and web sites I visit will be monitored by the school and Leeds Learning Network
- I will delete my unwanted emails once I have read them- only keeping important ones in my inbox.
- I will not use Internet chat in school.
- If I see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.
- I understand that the school and Leeds Learning Network may check my computer files, email and the Internet sites I visit.
- I have read and understand these rules and understand that if I deliberately break these rules, I may not be allowed to use the Internet or computers.

Signed _____ Name _____

Date _____