

Dear Parent/Carers

As we prepare for the start of the new academic year in September, we would like to share the start and end times for each year group. Please refer to the table below for this information

Year group	Start of day time and place	End of day time and place
Reception	8:45am – reception green doors	3:15pm Class 1 – doors in outdoor area Class 2 – reception green doors
<i>These start and end times for reception will begin from Friday 12th September. Please refer to the letter you received from the school office in July for the staggered transition times your child will attend school before this.</i>		
1	Class 3 – 8:40am Class 4 – 8:45am	Class 3 – 3:10pm Class 4 – 3:15pm
<i>Initially, Year 1 children will be dropped off and collected from the Year 1 main green doors. We have staggered the start times to aid congestion at the doors and on the path. Children to line up in the playground with their parents and then come up the path with their parents once the doors open at the allocated time for their class.</i>		
2	8:45am – lining up on the KS1 playground	3:15pm – children will line up at the end of the paths near the car park
3	8:45am – lining up on the KS2 playground	3:15pm – lower KS2 green doors
4	8:40am – lining up on the KS2 playground	3:10pm – lower KS2 green doors
5	8:45am – lining up on the KS2 playground	3:15pm – upper KS2 green doors
6	8:40am – lining up on the KS2 playground	3:10pm – upper KS2 green doors

We kindly remind parents that it is your responsibility to supervise your child before they enter the school building in the morning. Staff will be available on site from the official start time, and we are unable to provide supervision before then.

For everyone's safety, please ensure that bikes and scooters are not ridden anywhere on the school grounds. Children should dismount before entering the premises and walk their bikes or scooters to the designated bike racks. All bikes and scooters should be locked up securely if they are left on the school premises.

Thank you for your support in helping us keep our school community safe and well-organised.

Mrs S. Lanforth

Headteacher